

**LOWER ALLEN TOWNSHIP  
BOARD OF COMMISSIONERS**

**REGULAR MEETING**

**December 9, 2024**

**6:00 PM**

**AGENDA**

- 1. Call to Order by President Villone.** Proof of Publication.
- 2. Prayer and Pledge of Allegiance.**
- 3. Approval of Meeting Minutes:**      Regular Meeting of October 28<sup>th</sup>, 2024  
    Regular Meeting of November 25, 2024
- 4. Presentation:** Lower Allen Township Tax Collector – Bonnie Miller
- 5. Audience Participation:** Any item on the agenda.

**6. CONSENT AGENDA**

Any Commissioner, staff member, or anyone in attendance who would like to have an item on the Consent Agenda removed for further discussion can request so now. Is there a request for the removal of an item(s) on the Consent Agenda?

Accept a motion to approve the items on the Consent Agenda, which are listed as follows:

- a. Check Register of November 29, 2024, in the amount of \$185,616.21.
- b. Check Register of December 6, 2024, in the amount of \$658,435.36.
- c. Payment of Estimate No.5/FINAL to Kinsley Construction, LLC for labor for the 2024 Paving and Infrastructure Project in the amount of \$31,340.00.
- d. Authorization to enter into a Traffic Signal Easement Agreement with Steven K. and Kari A. Pincin, property owners of 1 Commercial Drive, Camp Hill, PA 17011, including a payment of \$3,000.00 from the Township for the easement.
- e. Advertising of the 2025 Meeting Schedule for Boards, Commissions, and Authorities.

**7. PRESIDENT VILLONE**

- ~~a. Accept a motion to accept the retirement of Thomas G. Vernau, Jr., Township Manager, effective December 31, 2024. [ Motion already made on July 8, 2024 ]~~

- b. Accept a motion to adopt **RESOLUTION 2024-R-41**, recognizing, commending, and honoring Thomas G. Vernau, Jr., Township Manager for his 37 years of service.
- c. Accept a motion to adopt **RESOLUTION 2024-R-42**, a resolution of the Board of Commissioners of Lower Allen Township, Cumberland County, Pennsylvania, establishing fees and charges authorized by various ordinances and statutes for administration of Township business in accordance with these ordinances and statutes, known as the “2025 Fee Schedule”.
- d. Accept a motion to adopt **RESOLUTION 2024-R-43**, adopting minimum municipal obligations (MMO) payable to the Lower Allen Township Police Pension Plan and the Lower Allen Township Non-Uniformed Pension Plan in fiscal year 2025, and appropriating specific sums known as the pension budget for fiscal year 2025.

**8. Any business pertinent to the Township. Discussions will be limited to ten (10) minutes per person.**

**9. COMMUNITY AND ECONOMIC DEVELOPMENT**

- a. Discussion and possible action: Scheduling of a public hearing and permission to advertise proposed **ORDINANCE 2025-01**, which amends Chapter 65 Animals and Chapter 220-151 Non-intensive Agricultural Uses to provide for the keeping of domestic fowl as a permitted accessory use in the R-1 Zoning District.
- b. Discussion and possible action: Approve financial security reduction request #2 in the amount of \$9,536.90 leaving a balance of \$0 for SLD #2023-04 Trinity High School Preliminary/Final Land Development Plan.

**10. ASSISTANT MANAGER**

- a. Discussion and possible action: Yard Waste Equipment Program.

**11. MANAGER**

- a. Discussion and possible action: Cohen Law Group proposal for cable franchise fee renewal representation.

**12. COMMISSIONERS REPORTS**

**13. EXECUTIVE SESSION**

- a. Employee health insurance contributions for 2025.
- b. Collective Bargaining Agreement negotiations.

**14. Adjourn.**